

ELM PARISH COUNCIL

MINUTES OF MEETING

14 August 2018 – 6.00 pm.

Held at the Parish Council office, Begdale Road, Elm

Present: Councillor Brand: Chairman; Councillors, Mrs Cotterell, Stokes, Milham, Mrs Luffman, Butcher, Feaviour.

In attendance: District Councillor Sutton

Apologies: Councillors Mrs Davis, Ms Ferguson, Mrs Hopkin, Hopkin and Pooley

56/18 Members' Code of Conduct

Members were reminded of the need for them to submit to the Monitoring Officer at Fenland District Council, via the Parish Clerk, any changes to the content of their Register of Member Interests forms.

Members decided the reminder be noted and acted upon.

57/18 Minutes of July Meeting

The Minutes of the June meeting were approved as a true record and signed by the Chairman.

58/18 Presentation by Electrical Testing Limited

Members received a presentation from Matt McDonald from ETL as to the services that they provide and answered the questions put to him by Members. Details of the quotes previously circulated were discussed. Members were informed as to the approximate timescales for the lights to be assessed and as appropriate thereafter to carry out any maintenance or replacement works. Matt showed Members a model of the inside of a lighting column and gave them details of some of the issues they assess when checking the lighting and columns. Members thanked Matt for his presentation.

Members resolved to opt out of the FDC street lighting scheme and ask Electrical Testing Limited to initially assess all the Council's street lights. Thereafter, Members would decide what additional works will be authorised to be carried out.

Public Forum

No members of the Public attended the meeting.

59/18 Progress on actions from minutes of last meeting

(1) Play equipment provision in Fridaybridge (Minute 42/18(1) refers

The Clerk confirmed that the outstanding equipment at the park was due to be installed by the end of August.

The Clerk asked the Council to consider whether they wished to insure for any damage to the skate park. The Council's Insurers informed the Clerk that many Councils did not insure skate park structures in respect of damage. Members discussed the matter and decided to not insure the structure for damage.

The Clerk confirmed that she had contacted FDC for further guidance in respect of the issue raised previously by a Parishioner about the access to the park and its potential risk now that more people were using the Park. That Officer had referred her to CCC.

This she had done but had heard anything further from them but would chase them on the matter.

(2) **Speeding across the Parish (Minute 42/18(2) refers**

The Council had received a request for an additional Speedwatch sign in the Parish. The matter was discussed by the Council. Members resolved that as there was no active Speedwatch currently, they did not wish to fund an additional sign. The issue of Speedwatch was discussed further and advice had been sought from Mike Brooks at Cambs. Police

Members discussed funding for an additional post and bracket for the MVAS to be installed in Coldham and resolved that the Clerk contact CCC about the potential costs.

Members resolved to revisit the issue of a Speedwatch Group towards the end of the year.

Members further resolved to remove Speeding across the Parish from the Agenda as a regular item.

www.elmspeedwatch.btck.co.uk

(3) & (4) **Local Highway Improvements schemes – Elm & Fridaybridge (Minute 42/18(3) & (4) refers)**

The Clerk confirmed that the LHI application was submitted on the 30th July 2018.

(5) **Land at Chapel Lane Elm (Minute 42/18(5) refers)**

Nothing further to report at this time.

(6) **Community Centres Elm and Coldham (Minute 42/18(6) refers)**

Nothing further to report at this time.

60/18 Planning Applications

F/YR18/0659/CERTLU Certificate of lawfulness (Existing): Siting of a mobile home at Homelands Nettle Bank Elm PE14 0SA

Members resolved that they could not support the Application.

F/YR17/0761/O Appeal Under Section 78 – Erection of a dwelling (Outline Application with all matter reserved) - Land North of 39 March Road Rings End Guyhirn:

Members noted the above Appeal

61/18 Reports from District and County Councillor(s)

Cllr. Sutton reported that he was hopeful that the works on Birch Grove had solved the flooding issues. There were no problems reported after recent rain. He had previously reported about a resident from Back Road who had problems with flooding at her property. He confirmed that he was in contact with an Officer from CCC who confirmed that the issue appeared to be a collapsed drain and an order had been put in for the works to be done as soon as possible.

He confirmed that there is a community fund available from CCC and there was a meeting on the 24 September to inform those attending about the funds and what they could be used for. Cllr Sutton was asked to let Members know and he would like the Clerk have more details when he received them.

62/18 Amendment to Minutes April 2018

The Clerk informed Members that the Financial Report for April 2018 had the Income and Expenditure Report details for March 2018 and not April 2018. She apologised for the oversight on her part and had corrected the error and the correct Report was now in the Minutes which the Chairman was asked to sign as appropriate. Members resolved to note the situation and agree the inclusion of the correct Report

63/18 Open Spaces (including the cemetery) within the Parish

The Clerk was asked to report issues in respect of rainwater not draining away after the recent heavy rain in both Abington Grove and Low Road.

The Clerk asked if Members would agree to fund the cost of the Consultant preparing a specification to go out to Tender for works at the Cemetery. She believed it would be similar to the costs, though slightly less, for the plan preparation which was £300.

Members resolved to agree to this cost.

The issue of The Leam in Elm was raised as the water is quite stagnant. In addition it was raised that fish were removed from the Leam prior to works being carried out and the Clerk was asked to find out what had happened to them and whether they were going to be returned.

64/18 Police Matters

Members discussed the report received from the PCSO and noted its contents.

65/18 Financial Matters

(1) Income and Expenditure since last meeting

Elm Parish Council Income & Expenditure 14 August 2018

Income Payer	Description	Amount £
National Savings	Interest Received	80.55
UK Power Networks	Electricity Wayleaves	38.05
Richard King Memorials	Cemetery memorial	99.00
Richard King Memorials	Cemetery memorial	165.00
W Bailey & Son	Interment Fee - Ashes	517.50
Tenant	Cemetery Cottage Rent	595.00
Total		1,495.10

Expenditure Payee	Description	Amount £
NEST	Clerk Pension (EPC Cont. £6.96)	206.96
HAGS-SMP Ltd	Fridaybridge Rec Grd. Equipment (VAT £11,959.06)	71,754.38
HAGS-SMP Ltd	Fridaybridge Rec Grd. Equipment (VAT £1301.31)	7,807.89
Gravity Engineering Limited	Fridaybridge Rec Grd. Equipment (VAT £3,820.05)	22,920.30
DA Pest Control	Control of moles	60.00
idverde	Grounds Maintenance (VAT £206.67)	1,240.00
idverde	Grounds Maintenance (VAT £620.00)	3,719.99
CL Butcher	Salary & Expenses (VAT £1.33)	679.96
Total		108,389.48

Members decided

- (1) that the income of £1,495.10 be noted and that the expenditure of £108,389.48 be authorised
- (2) Members noted the Bank Reconciliation report for July 2018.

As previously agreed Members wished to be reminded of any previously agreed expenditure not yet made and/or invoiced for, which is detailed below:-

The Council currently have agreed expenditure outstanding in the total of approximately £16,000. This is for the following items:-

- Cost of replacement street lighting lantern x 3
- Placing of four litter bins in Elm/Fridaybridge
- LHI Payments
- Community Centre Admin. Costs.

66/18 The Leam Pond

The Clerk reported that a Parishioner had reported concerns about the fish at the Leam struggling to survive because of the reduction in the level and subsequent stagnation of the water in Friday Bridge. She confirmed that she had made numerous telephone calls to organisations that may have been able to assist with this including the Environment Agency (EA) and Anglian Water and local farmers. The EA representative attended and gave advice. Eventually the Farm Manager at Coldham Estates agreed to provide some water which was pumped in the pond from height to aerate the water as much as possible. This combined with subsequent rainwater appears to have helped the situation.

Members noted the situation and the Clerk was asked to pass on the Council's thanks for the kind gesture by the Coldham's Estate Manager.

67/18 Dog Waste Bins Birch Grove

The Clerk reported that she was approached by a resident on Birch Grove and asked not to site the bin in the proposed area. Although this was some distance from her property she was not happy to have it where she could see it. The Members noted the situation and resolved that as there was a Waste Bin placed further along in Birch Grove to refrain from placing another in bin in Birch Grove for the time being.

68/18 Correspondence

The Chairman confirmed that the next meeting was September 18 2018 at 6.00pm.

69/18 Resolution to Exclude the Public and Press

There were no Press or Public attending the meeting, however for completeness, Members resolved to formally close the meeting to those groups.

70/18 Data Breach

The Clerk informed the meeting that she had spoken to both the ICO and the Legal Adviser to the SLCC as to the matter in question. From the advice given she advised Members that there was no formal action required to be done at this stage.

Members resolved to note the situation and agreed to take no further formal action at this stage. However the Clerk was asked to discuss the situation with the FDC Monitoring Officer.

Meeting closed at 8.49pm.

Signature :(Council Chairman).

Date:

Elm Parish Council, Antwerp House, 252 Gosmoor Lane, Elm Wisbech PE14 0EG