

## GENERAL REGULATIONS – ELM CEMETERY - Adopted by Elm Parish Council on 21 March 2017

*Your attention is drawn to the following regulations, which are made for the purpose of maintaining a feeling of peace, serenity and dignity in Elm Cemetery. Your co-operation will help to ensure that this aim is achieved.*

1. The Cemetery is open to visitors each day.
2. Burial plots may be purchased as single or double-depth, at the fee currently in force at the time of application. The plot size is 9 feet by 4 feet.
3. Cremated remains plots in specified areas of the cemetery may be purchased, at the fee currently in force at the time of application. The plot size is 2 feet by 2 feet.
4. An Exclusive Right of Burial certificate, giving burial rights to a particular plot for a period of 99 years, will be issued in relation to each plot purchase. These certificates will be issued to an individual only and not to a Funeral Director or other body/agency.
5. Neither plots for burial nor cremated remains can be purchased in advance of a death occurring.
6. All requests for interments must be made by a Funeral Director.
7. The installation of a headstone is permitted on all graves; in no case may the headstone or any other structure exceed 3 feet and 6 inches in height. Kerbstones are not permitted on graves in the lower lawned area; the size of a single kerbstone is 7 feet by 3 feet.
8. The cemetery contains a specified area for the interment of cremated remains, referred to as the Garden of Rest and in parts of the lower lawned area. The only monuments allowed on these plots, which measure 2 feet by 2 feet, shall be flat stone tablets set flush with the ground; the maximum measurements for these memorials are 18 inches by 18 inches by 2 inches. Double-width tablets, to cover two adjoining plots, measuring 36 inches by 18 inches, are also permitted.
9. Proposals for all monuments and tablets are subject to prior approval by Elm Parish Council. No application for a memorial will be considered unless the Exclusive Right of Burial has been purchased.
10. The application for a monument or tablet must be made in writing to the Clerk to the Parish Council and include the correct fee. The application must provide:
  - all measurements of the monument
  - the design of the monument (including the colour and type of material to be used)
  - the wording of the proposed inscription.
11. The Parish Council reserves the right to remove any structure or memorial which does not accord with these regulations or for which no consent has been obtained.
12. Additional inscriptions may be added to an existing memorial, subject to approval by the Parish Council of an application which details the additional wording and is accompanied by the appropriate fee.

13. A flower vase is permitted on a temporary basis until such time as it is possible to erect a permanent memorial, which can incorporate a vase within the memorial if desired. The temporary vase should be of unbreakable material. There is no charge for placing a temporary vase on a grave.
14. The Parish Council does not accept any responsibility for damage to memorials or thefts of items from graves.

## HEALTH AND SAFETY

1. If whilst in the cemetery you have an accident or become aware of a hazardous situation e.g. an unsafe memorial or an act of vandalism, please report the matter to the Parish Clerk as soon as reasonably possible. Any incidents of thefts of flowers or other items from graves should be reported to the Police.
2. The Parish Council undertakes regular inspections at the cemetery. If any memorial is found to be in a dangerous condition, the Council has the right to lay flat, repair, or otherwise make safe the memorial. The Parish Council will seek to recover any costs incurred from the owner.
3. Cycles, skateboards or similar are not allowed in the cemetery.
4. No motor vehicles (except for those used in connection with funerals and cemetery maintenance activities) are allowed in the cemetery.
5. Dogs (with the exception of guide dogs) are not allowed in the cemetery.
6. Children under 12 years of age must be accompanied by a responsible adult.
7. This is a working cemetery, which means that from time to time the operatives of the Parish Council's grounds maintenance contractor, grave diggers, memorial installers and possibly other persons will be working on site. Care should be taken not to interfere with this work or to put you at any risk from this work.

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